

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
Monday, January 17, 2022**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, January 17, 2022 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Attendance Taken at 7:00 PM.

Kelly Hinrichs: Present
Luke Janke: Present
Jamie Jorgensen: Present
Bill Koile: Present
Elizabeth Mayer: Present
Patrick McCarville: Present

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President – “As I call the meeting to order I wish to inform everyone present that a current copy of the Open Meetings Act is posted on the back wall of the Board Room for your review at any time.”

2. Public Communications and Correspondence

No comments or correspondence.

3. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

4. Administrative Reports

4.1. Superintendent's Report

4.2. Financial Report

5. Consent Agenda

Motion to approve Consent Agenda passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

5.1. Approve Minutes

Next Regular Meeting Date: February 14, 2022

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

6. Old Business

6.1. Building and Grounds Update

The Board members were provided the Bond Sale Timeline for 2022 from DA Davidson.

The Bond Project is currently out for bid. Superintendent Poloncic will work with Boyd Jones, Tetrad Property Group, and BCDM to hopefully present a GMP for the project in the next couple of months.

7. New Business

7.1. Election of Officers

The following procedure was used for the elections per Board policy:

- Open nominations for the specific office
- Record nominations (no second necessary)
- Call for nominations
- Move, second, and vote to close nominations
- Cast paper ballot or vote for position
- If a tie, continue to cast votes until a majority vote is reached

7.2. Elect Board President

Kelly Hinrichs opened nominations for Board President. Luke Janke was nominated.

Motion to close nominations for Board President passed with a motion by Patrick McCarville and a second by Elizabeth Mayer.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

7.3. Elect Vice President

Luke Janke opened nominations for Vice-President. Kelly Hinrichs was nominated.

Motions to close nominations for Board Vice President passed with a motion by Patrick McCarville and a second by Elizabeth Mayer.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

7.4. Elect Treasurer

Luke Janke opened nominations for Treasurer. Liz Mayer was nominated.

Motion to close nominations for Board Treasurer passed with a motion by Patrick McCarville and a second by Luke Janke.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

7.5. Appoint Board Secretary

Appoint Sabina Safford as Board Secretary

Motion to appoint Sabina Safford as Board Secretary passed with a motion by Patrick McCarville and a second by Jamie Jorgensen.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

7.6. Appoint Members to Board Committees

Luke Janke conducted the appointment of Board members to committees. The following are the current committee appointments:

2021 Committee Appointments:

Buildings and Grounds: Committee of the Whole
American Civics: Liz, Luke, Kelly
Negotiations: Luke, Pat, Jamie
MABE Representative: Bill
DC West Schools Foundation Board Representative: Kelly
Finance: Bill, Jamie, Pat

The only change for 2022 was Liz Mayer replacing Kelly Hinrichs as the DC West Schools Foundation Board Representative.

2022 Committee Appointments:

Buildings and Grounds: Committee of the Whole
American Civics: Liz, Luke, Kelly
Negotiations: Luke, Pat, Jamie
MABE Representative: Bill
DC West Schools Foundation Board Representative: Liz
Finance: Bill, Jamie, Pat

Motion to appoint Board members to committees passed with a motion by Jamie Jorgensen and a second by Elizabeth Mayer.
Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**
Yea: 6, Nay: 0

7.7. Approve First Nebraska, Foundation One, and CIT as the Depository Banks

The administration recommended using First Nebraska, Foundation One, and CIT as the depository banks.

Motion to approve First Nebraska, Foundation One, and CIT as the depository banks passed with a motion by Jamie Jorgensen and a second by Bill Koile.
Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**
Yea: 6, Nay: 0

7.8. Recognition of Dr. Melissa Poloncic as the District Representative for State and Federal Programs

As a part of the Superintendent's responsibilities, Dr. Poloncic acts as the official representative of the school district when completing reports, applications, and other documents for Federal Programs, the Nebraska Department of Education, and Interlocal Agreements. As a result, the Board needed to document the identification of the Superintendent as the district's representative.

Motion to recognize Dr. Melissa Poloncic as the District Representative for State and Federal Programs passed with a motion by Bill Koile and a second by Patrick McCarville.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**
Yea: 6, Nay: 0

7.9. Approve Interlocal Agreement with Black Hills Energy with Nebraska Joint Utilities Management Program (NJUMP)

NJUMP is an interlocal pool created for public agencies to purchase natural gas and related services. This joint energy-purchasing consortium is sponsored by the Nebraska Association of School Boards (NASB). The district has saved by participating in the NJUMP program with Black Hills Energy. Dr. Poloncic recommended continued participation in the interlocal agreement.

Motion to approve DC West's continued participation in NJUMP passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**
Yea: 6, Nay: 0

7.10. Approve Interlocal Agreement with Southeast Nebraska PowerSchool Cooperative

DC West participates in a cooperative with other districts around the state for PowerSchool. PowerSchool is the student information system used for student records, lunch, grades, attendance, etc. As a part of the cooperative, DC West has "buying power", access to professional development for staff and real-time support by local personnel of the cooperative. Dr. Poloncic recommended the Board approve continuation of the interlocal agreement.

Motion to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative passed with a motion by Bill Koile and a second by Kelly Hinrichs.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**
Yea: 6, Nay: 0

7.11. Approve Certificated Staff Retirement and Resignation

Elizabeth Grimm, First Grade Teacher, is retiring at the conclusion of the 2021-2022 school year.

Annie Pearson, Elementary Special Education Teacher who has been on family leave this year, has resigned her position.

Motion to approve the retirement of Elizabeth Grimm, first grade teacher, at the end of the 2021-2022 school year passed with a motion by Bill Koile and a second by Jamie Jorgensen.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**
Yea: 6, Nay: 0

7.12. Approve Certificated Staff Position for the 2022-2023 School Year

As Special Education Director, Nicki Pechous, noted in her December Board Report, the administration requested the Board approve a 1.0 FTE Special Education Teacher to be added to the certificated staff for the 2022-2023 school year. This proposed position would be allocated 0.5 FTE at the elementary level, and 0.5 FTE at the middle level. Ideally, this person will work primarily with 5th and 6th grade students to support both levels and provide a consistent person to support the transition from elementary to middle school for students with disabilities.

Motion to approve the addition of a 1.0 FTE Special Education Teacher to begin in the 2022-2023 school year passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

7.13. Second Reading 1000 Board Policies

Second reading of Board policies in series 1000; discuss, consider, and take action to adopt said policies.

Motion to approve Series 1000 policies as presented and to repeal and rescind all existing Board policies that pertain to the same matters or that are otherwise conflicting, including without limitation existing policies passed with a motion by Patrick McCarville and a second by Bill Koile.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

7.14. First Reading 2000 Policy Series

8. Adjournment

Motion to adjourn meeting at 7:15 p.m. passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Kelly Hinrichs: **Yea**, Luke Janke: **Yea**, Jamie Jorgensen: **Yea**, Bill Koile: **Yea**, Elizabeth Mayer: **Yea**, Patrick McCarville: **Yea**

Yea: 6, Nay: 0

Sabina Safford, Board Secretary

Dr. Melissa Poloncic, Superintendent